Japanese Residents' Multi-Purpose Co-Operative Ltd

Declaration on Personal Information Protection (Privacy Policy)

Japanese Residents' Multi-Purpose Co-Operative Ltd recognize the importance of protecting personal information and we will handle personal information appropriately to maintain confidence of the members and society. We will also request concerned parties to protect and handle personal information properly.

Collection, Purpose of Use and Provision of Personal Information

- [1] We will collect personal information in a fair manner.
- We will use and provide your personal information for the purpose of administration of school bus services.
- When we provide your personal information to third parties, we will check their information management system in advance and conduct adequate supervision on them.

Management of Personal Information

We will take following measures to protect personal information.

- [1] We will appoint Chief Privacy Officer who is responsible for the personal information management.
- [2] We will take extensive measures to protect personal information from inappropriate access, leakage, loss and falsification. In the event that your personal information is compromised, we will immediately notify you and take necessary response measures.
- (3) We will conduct training sessions to the members and staffs engaged in school bus services.
- [4] We will continuously review and improve our information management system to meet changes in social demand.

Disclosure, Correction and Suspension of Use of Personal Information

- When we receive a request from a member to disclose, correct, or suspend to use his/her personal information, we will respond to the request properly.
- [2] We may disclose your personal information where required by laws or regulations.

For inquiries about personal information, please send an e-mail to our Contact Desk.

< Contact Desk >
JAPANESE RESIDENTS' MULTI-PURPOSE CO-OPERATIVE LTD
Email: schoolbus@sjscle.edu.sg